



City of Columbus, Ohio

THIS IS NOT AN ORDER

Solicitation - 90 2015 SA006134

Respond before: 12/03/2015 4:00 pm

Bid Contact : Rick Miller
1111 East Broad Street, Suite 101
Columbus OH 43205 -
For inquiries call : (614) 645 3385

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Professional Services
REQUEST FOR PROPOSAL
Columbus Recreation & Parks Department

Proposals will be received at the Columbus Recreation and Parks Department , 1111 E Broad Street, Suite 100, Columbus, OH 43205, until 4:00 P.M., Thursday December 3rd, 2015 for:

INDIAN MOUND RECREATION CENTER IMPROVEMENTS

Five (5) copies of each proposal are required for submittal.

Consultant shall provide architectural & engineering services to prepare plans and specifications for bidding for renovations Indian Mound Recreation Center, 3901Parsons Ave., Columbus, Ohio 43207. Phone 645-3224. Work is to include general building improvements and renovations, such as; replacing exterior/interior doors & windows, HVAC renovations, adding gas service, lighting and electrical improvements, ceilings and flooring repairs/replacement, painting, plumbing improvements, room addition and other renovation items. Services shall include the necessary field surveys, CC plans, program development in conjunction with Department staff, reports, proposals, cost estimates, bid documents and construction administration services.

Project Budget: \$5,900,000, including consultant fees.

The format for procurement of these services will be per Section 329.12 of the Columbus City Code.

Initial screening will be based on the following criteria:

1. Experience of the Consultant as related to this type of work.
2. Qualifications of key personnel who will be involved with this project.
3. Quality of work previously performed by the consultant for this Department, other City Agencies and other previous clients.

Interested firms should apply to the Recreation and Parks Department with the following Information:

1. Firm name, address, telephone number and contact person.
2. Year established.
3. Types of services for which it is qualified.
4. Names of principals in the firm with professional registrations.
5. Names and experience of key personnel assigned to this project.
6. Outside consultants, if any, who will be used on this project.
7. MBE/FBE participation in the project.
8. List of completed projects of similar nature with contact person for each.
9. City of Columbus Contract Compliance Certification Number or copy of completed application.
10. Estimate of Fee range for the work along with billing rates for the key personnel involved.

RFP Information Packet for this project and plans of the project site are available from 8 A.M. to 5 P.M., Monday through Friday, beginning Monday, November 16, 2015, at 1111 E Broad Street, Suite 100, Columbus, OH 43205 All questions regarding the submittal should be directed to Rick Miller, Recreation and Parks Department, 614-645-3385, rjmiller@columbus.gov.

A pre-proposal meeting will be held on Friday, November 20 at 1:30 pm at the facility, 3900 Parsons Ave, 43207.

All consultants will be subject to the provisions of the City of Columbus, Contract Compliance Program regarding equal employment opportunity.

Jeff McNeeley, President Recreation and Parks Commission	Tony Collins, Director Recreation and Parks Department
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Terms:

Pursuant to City of Columbus Code Section 3907.05, all contractors, including subcontractors, who are a party to a contract as defined in C.C. 3901.01, must hold a valid contract compliance certification number.

For information regarding contract compliance, please contact the Equal Business Opportunity Commission Office at (614) 645 - 4764.

Equal Opportunity Clause

- (1) The contractor will not discriminate against any employee or applicant because of race, color, religion, sex or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment upgrading, demotion, or termination; rates of pay or other forms of compensation; and selection for training. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this Equal Opportunity Clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that the contractor is an equal opportunity employer.
- (3) It is the policy of the City of Columbus that business concerns owned and operated by minority and female persons shall have the maximum practical opportunity to participate in the performance of contracts awarded by the CITY.
- (4) The contractor shall permit access to any relevant and pertinent reports and documents by the Executive Director for the sole purpose of verifying compliance with this article, and with the regulations of the Equal Business Opportunity Commission Office. All such materials provided to the Executive Director by the contractor shall be considered confidential.
- (5) The contractor will not obstruct or hinder the Executive Director or her deputies, staff, and assistants in the fulfillment of their duties and responsibilities imposed by Article I, Title 39.
- (6) The contractor and each subcontractor will include a summary of this Equal Opportunity Clause in every subcontract. The contractor will take such action with respect to any subcontract as is necessary as a means of enforcing the provisions of the Equal Opportunity Clause.
- (7) The contractor agrees to refrain from subcontracting any part of this contract modification thereto to a contractor not holding a valid contract compliance number as provided for in Article I, Title 39.
- (8) Failure or refusal of a contractor or subcontractor to comply with the provisions of Article I, Title 39, may result in the cancellation of this contract.

DELIVER TO

Susan Johnson
Recreation and Parks
1111 East Broad St
Columbus OH 43205 -